

NOMINATION CRITERIA

Each person can nominate as many people/clubs as they like, however:

- You can ONLY make ONE nomination per Award.
- You CANNOT nominate yourself for Individual Awards, but you CAN nominate your own society/club for Society/Club Award titles.
- You can nominate ANY individual – whether you are a member of the same club/society or not.
- You can nominate ANY society/club – whether you are a member of that society/club or not.
- ONLY electronic nomination forms will be considered.
- ONLY nomination forms containing full nominator and nominee details will be considered.
- ONLY nominations with a Supporting Statement will be considered.

NOTE: All award nominations must have a minimum 250 words supporting statement. The content of your statement could be the difference in achieving the award, so please consider the statement carefully.

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SPORTS CLUB AWARDS

EDINBURGH NAPIER ALUMNI ASSOCIATION AWARD FOR SPORTS CLUB OF THE YEAR

This award recognises the success and substantial achievements clubs can attain when they function effectively as a whole. The criterion for this award takes into account all club activities, and is open to all ENSA Sports clubs.

Criteria: Each of the following factors will be assessed for this award:

- Organisational Ability (fixtures/activities/training/communication with members)
- Performance (where appropriate, in both BUCS and Non-BUCS events)
- Development (increased membership, coaching, development plans, policy implementation)
- Fundraising (evidence of effective fundraising) and effective financial planning and keeping clubs in a financial surplus
- Promotion of sport activities through promotional channels (e.g. webpages and social media)
- Evidence of a high number and wide range of different sport activities this academic year, with high levels of student participation
- Evidence of significant achievements of the club or individual members, that has served to enhance the reputation and profile of the sport club this year
- Club's input into ENSA Sports, including:
 - Participation in ENSA events
 - Communication with the ENSA Sports Office
 - A club representative at each Sports Forum and Office Holder Training
 - Involvement with the wider Team Napier community and other areas such as volunteering

MOST IMPROVED CLUB

This goes to the sports club that has shown the most marked improvement over the past 12 months.

Criteria: Must show a *significant* improvement in all or most of the following areas through a strong comparison to previous years:

- Competition: in competitive successes (e.g. BUCS, local, district, regional or national leagues)
- Administration & organisation: evidence of effective club administration; development of new policies/initiatives etc; development opportunities for all members; implementation of development plan; increase in club membership
- Greater engagement with ENSA's sport staff team
- Fundraising and sponsorship: evidence of effective fundraising and efficient financial management
- Other Development: any other significant areas highlighted will be considered as long as they highlight a contribution to sport (increased membership, coaching, etc)

HIGH PERFORMANCE CLUB AWARD

Evidence that club members and coaches are working at a level leading to successful performances in University sport. The award can also be given to a team which has shown outstanding performances throughout the year. This award doesn't necessarily have to go to a club but can go to an individual team within a club (e.g. rugby 2nds, hockey 1sts, etc).

Criteria: Nominees should demonstrate most of the following:

- Competitive results and achievements/honours gained in the current academic year
- The level of competition at which the team competes, i.e. relevant BUCS Tier, district, regional or national league etc
- Consistent positive sporting performance throughout the year
- Any other significant areas highlighted by the nomination will be considered as long as they relate to the competitive performance of the team concerned

SPORTING INDIVIDUALS' AWARDS

PRINCIPAL'S AWARD FOR OUTSTANDING 1ST YEAR CONTRIBUTION TO SPORT

Awarded in recognition of an individual's outstanding contribution within their first year as a member of a sports club.

Criteria: To be eligible the student must be in their first year with the sports club, *not* necessarily their first year at university. Nominees should demonstrate the following:

- A high level of commitment to their sports club in their inaugural year
- To have developed their performance and aided the performance of others
- Personal commitment and sacrifices the athlete has made to progress
- A high level of attendance at training and matches/competitions
- A positive attitude towards ENSA Sports, the club committee and coaches
- To act as a positive ambassador for the club, ENSA, Team Napier and the University
- Adherence to Sports Committee policy and procedures
- Any other significant areas of the individual's significant contribution in their first year

SPORTSPERSONS OF THE YEAR (MAN & WOMAN)

The sportspersons awards are presented to individuals who have shown a very high standard of skill in their sport, together with a large contribution to the club and/or sport at the University. The awards are given to the individuals who have managed to balance sporting excellence with furthering sport at Edinburgh Napier.

Criteria: Nominees should demonstrate most of the following:

- Outstanding achievement, commitment and dedication to their field of sport and sports club
- Consistent, outstanding performance whilst competitively playing for Team Napier
- Enhancement and development of the reputation of their chosen field of sport/club within Team Napier or externally
- Maintaining a professional attitude and being an asset to Team Napier
- Involvement and commitment going over and above their agreed hours or role
- Any other significant information highlighted in the nomination will be considered

COACH OF THE YEAR

For an individual who has provided an outstanding contribution to an ENSA Sports club through a coaching position.

Criteria: Nominees should demonstrate most of the following:

- Outstanding commitment and dedication in coaching their sports club
- Personal commitment to gaining coaching qualifications and using it to provide coaching to the club
- Significant achievement in the sporting performance of the club
- Volunteering a significant amount of time to the club
- Working closely and in line with the committee of the club
- Any other significant areas highlighted by the nomination will be considered

BLUES, HALF-BLUES, COLOURS

See page 11. Club committee members will be asked to make nominations.

Members are encouraged to discuss potential nominations with their committee.

SOCIETY INDIVIDUALS' AWARDS

SOCIETIES PERSON OF THE YEAR

The societies person of the year award is presented to an individual who has shown an outstanding contribution to their Society over the past year, and contributed to enhancing the reputation of ENSA Societies and Team Napier as a whole.

Criteria: Nominees should demonstrate most of the following:

- Outstanding achievement, commitment and dedication to their Society's field of interest
- Enhancement and development of the reputation of their Society within Team Napier or externally
- Maintaining a professional attitude and being an asset to Team Napier
- Involvement and commitment going over and above their agreed hours or role
- Any other significant information highlighted in the nomination will be considered

PRINCIPAL'S AWARD FOR OUTSTANDING 1ST YEAR CONTRIBUTION TO SOCIETIES

Awarded in recognition of an individual's outstanding contribution within their first year as a member of a society.

Criteria: To be eligible the student must be in their first year with the society, *not* necessarily their first year at university. Nominees should demonstrate the following:

- A high level of commitment to their society in their inaugural year
- A high level of attendance at events and meetings
- A positive attitude towards ENSA Societies, the society committee and the wider Team Napier
- To act as a positive ambassador for the society, ENSA, Team Napier and the University
- Adherence to Society Committee policy and procedures
- Any other significant areas of the individual's significant contribution in their first year

SOCIETY COLOURS

See page 11. Club committee members will be asked to make nominations.

Members are encouraged to discuss potential nominations with their committee.

SOCIETIES AWARDS

EDINBURGH NAPIER ALUMNI ASSOCIATION AWARD FOR SOCIETY OF THE YEAR

This award recognises the success and substantial achievements societies can attain when they function effectively as a whole. The criteria for this award takes into account all society activities, and is open to all ENSA Societies.

Criteria: Nominees should demonstrate most of the following:

- Evidence of organisational ability (administration/events/activities/campaigns/communication with members)
- Development initiatives such as development plan, policies, high membership
- A representative at each society forum and office holder training
- Involvement with the wider community and other areas such as volunteering will also be considered
- Promotion of society activities through promotional channels (e.g. society webpages and social media)
- Evidence of a high number and wide range of different society activities this academic year, with high levels of student participation
- Evidence of significant achievements of the society or individual members that has served to enhance the reputation and profile of the society this year

BEST NEW SOCIETY

This is one for the brand new shiny societies that have been set up this year.

Criteria: Nominees should demonstrate most of the following:

- Evidence of regularly organised society activity since ratification
- Promotion of society activities through promotional channels (e.g. society webpages and social media)
- Evidence of attempts to secure income to support start-up through fundraising, donations, sponsorships, etc
- Proof of a strong recruitment campaign with a minimum of 10 members paid or registered at the time of nomination
- Evidence of a high number and a variety of different society activities organised since society ratification

MOST IMPROVED SOCIETY

This goes to the society that has shown the most marked improvement over the past 12 months.

Criteria: Nominees should demonstrate most of the following:

- Evidence of an increase in paid and registered members in comparison to previous year/semester
- Evidence of an increase in participation in society activities in comparison to previous year/semester
- Evidence of an increase in society activities and fundraising in comparison to previous year/semester
- Significant improvement in administration & organisation such as; evidence of effective club administration; development of new policies/initiatives; development opportunities for all members; implementation of development plan; increase in society membership
- Fundraising and sponsorship: evidence of effective fundraising and financial management
- Other Development: any other significant areas highlighted will be considered as long as they highlight a contribution to society activities

SHARED AWARDS (SPORTS CLUBS & SOCIETIES)

BEST COMMITTEE

Clubs/societies could not run without the hard work and drive of their committees. The value of having an organised, friendly, united and fun committee is immeasurable and for that reason the Awards Committee feel they should be rewarded.

Criteria: Nominees should demonstrate most of the following:

- Committees must have attended all mandatory meetings/training sessions, as well as sending representatives to forums
- High level of communication with ENSA
- High level of teamwork and cohesion within the committee
- Administration & organisation: evidence of effective club/society administration; development of new policies/initiatives; development opportunities for all members; implementation of development plan; increase in club/society membership from last year; effectively raised funds through fundraising and sponsorship
- Good working relationship and communication with membership
- To have all acted professionally towards each other and the ENSA Sports and Societies support staff
- Inclusive and welcoming to all members
- Have made a significant impact on the club/society within their term of office

DEVELOPMENT TRUST AWARD FOR TOP FUNDRAISER

Awarded to the club or society which has shown continued fundraising effort throughout the year.

Criteria: Nominees should demonstrate most of the following:

- Events that have been entirely student led
- Original, inventive and creative projects
- Events that have engaged a number of your members working together as a team
- Evidence of encouraged participation for all the society/club
- Generated a significant amount of funds for the club/society
- An event which has engaged the wider Team Napier and not just your club/society.

MEDIA AWARD

The effort and quality of use of media by clubs/societies.

Criteria: Nominees should demonstrate most of the following:

- Use of multimedia communication to members, including Facebook, twitter, newsletters, website, blogs, videos, etc.
- Creativity of media use
- Consistency of social media use
- Engagement with students and the wider community

TEAM NAPIER AWARD

ENSA will award this prize for any special achievement by a sports club or society in the year.

Criteria: no nominations are taken for this award. ENSA may award it to a club or society in recognition of any outstanding achievement in the year, such as:

- promoting the Team Napier identity
- most active
- best conduct
- a new club/society making a remarkable success in getting itself established
- most ingenious in generating income
- producing the most elite athletes or internationalists
- outstanding events, performance in competitions or activities

BLUES, HALF BLUES, COLOURS & SCARLETS

To achieve a University Full Blue, Half Blue, Club Colours or Society Scarlet, Team Napier members must demonstrate an exceptionally high standard in their chosen field.

Club and Society Committee Members are eligible to complete the Blues, Scarlets and Colours Nomination Form. A supporting statement of at least 250 words must be provided, along with relevant evidence such as fixture lists and team sheets.

Once nominations have been submitted, the Blues, Scarlets and Colours Committee will meet to discuss award nominations.

CLUB COLOURS

To receive Club Colours athletes must have shown an outstanding contribution to the running, administration, operation and affairs of their club. Also athletes can receive Club Colours by showing outstanding loyalty, commitment, support and dedication in representing their club.

HALF BLUE

Half Blues are awarded to athletes for playing well above the average standard for a Team Napier 1st team. A Half Blue should be a squad member for the Scottish Universities representative team in their chosen sport. A Half Blue winner should also have played in at least 85% of the fixtures for the Team Napier 1st team over two years.

FULL BLUE

A Full Blue is awarded to athletes of outstanding ability. A Full Blue athlete should have been selected as a first choice for a Scottish Universities representative team for two seasons or at an international level. A Full Blue nominee should also have played in at least 85% of the fixtures for the Team Napier 1st team over two years.

SOCIETY SCARLET

To receive a Society Scarlet, a Society Member must have made a significant contribution to their society for at least two years and shown commitment, over and above the general expectations of members. They should also have contributed to all Society events, meetings and fundraisers, where possible, and have outstanding dedication to the aims of their Society.